

**AMENDMENT TO ANNOUNCEMENT 443
FEDERAL JOB OPPORTUNITIES
FOR
AIR RESERVE TECHNICIAN
1 OCTOBER 2008**

1. THIS SUPERSEDES AND CANCELS ALL PREVIOUS AMENDMENTS TO ANNOUNCEMENT 443. THIS AMENDMENT IS EFFECTIVE UNTIL SUPERSEDED BY PUBLISHED REVISION OR AMENDMENT ON/ABOUT JANUARY 2009.

2. EFFECTIVE 1 OCTOBER 2008, applications will be accepted for consideration by the Air Force Reserve Special Examining Unit for positions listed on pages 2, 3, and 4 of this amendment.

3. APPLICANTS MUST BE UNITED STATES CITIZENS AND BE ELIGIBLE AND WILLING TO JOIN THE USAF RESERVE. Retired military are usually ineligible for membership in the Air Force Reserve. RETIRED MILITARY PERSONNEL WHO HAVE ACTIVE AIR FORCE RESERVE ASSIGNMENTS MAY APPLY PROVIDED THEY SHOW ASSIGNMENT (POSITION AND UNIT) ON THEIR APPLICATION.

4. APPLICATIONS RECEIVED WITHOUT REQUIRED FORMS OR FORMS NOT COMPLETED PROPERLY WILL CAUSE DELAYS IN THE RATING AND CONSIDERATION OF YOUR APPLICATION. ALL FORMS SHOULD HAVE CURRENT SIGNATURE AND DATE.

5. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH POSITION. The information to be filed is as follows:

Basic Application For Federal Employment - You may apply with either a resume, the Optional Application for Federal Employment (OF 612), or any other written format you choose. Although the Federal Government does not require a designated standard application form, certain information is necessary in order to evaluate qualifications and to determine legal requirements for Federal Employment. If the application submitted does not provide all the information stated on Page 2 of this Job Announcement, you may lose consideration for employment.

ATAFR Form 202, Employee Availability Statement - This form is mandatory for all positions.

ATAFR Form 209, (dated Jan 95), Supplemental Statement of Aeronautical Qualifications - This form is mandatory for all aircrew positions (GS-2181, GS-2183, GS-2185). Applications filed for aircrew positions without current ATAFR 209 will not be processed until a current ATAFR-209 is received.

Job Element Items/Responses – This information is mandatory and critical to the evaluation process for all Wage Grade (WG) positions. Applications submitted without Job Element responses will not be processed until we receive the job elements. It is important to obtain and review the Qualification Information Sheets (QIS) for the specific position before applying. Please submit job element item responses on separate sheets of paper. Make sure you label each element so it can be easily identified. Specific QIS's for WG positions may be obtained by contacting the SEU at the numbers below (Item #6) or by visiting our website address indicated on page 2 of this announcement.

Listing of College Courses and Scholastic Achievement - This information is mandatory for all professional positions (GS-610, GS-801). Official College transcripts (or copies) are required to verify education. OPM Form 1170/17 will **NOT** be accepted. Copies of Official transcripts should also be included when applying for other positions and you are substituting education for experience in order to qualify.

Current Certificate of Professional Nurse Registration - A copy of this document is required for Nurse (GS-610) positions.

Standard Form 15, Claim for 10-point Veterans Preference - This form is mandatory for all claims for preference based on service-connected disability, widow, mother, spouse or Purple Heart. Required documentary proof must be submitted with the form such as a letter from the Veteran's Administration providing percentage of disability.

DD 214, Certificate of Release or Discharge from Active Duty - A copy of this document is requested, but not mandatory, unless claiming 10-point Veteran's Preference.

Identification of 5-Point Veterans' Preference Eligibility – This form can be used as a guide for claiming 5-point veterans' preference; however, you should submit official documentation such as a DD-214, Virtual MPF awards and decoration printout, or Statement of Service Letter for 5-point veteran's preference claims.

6. Application forms, qualification requirements, and additional information may be obtained by contacting the Air Force Reserve Special Examining Unit. **Office hours are 8:00a.m. - 4:45p.m. (Monday - Friday, Eastern Time), Commercial number (478) 327-0113 or DSN 497-0113, or 1-800-223-1784 extension 7-0113.**

7. Individuals on active duty may apply 120 days before separation date. Individuals with more than 120 days before separation date must submit, with their application, a letter signed by their commanding officer stating the individual will be released from active duty (Palace Chase) if they obtain an ART position. Individuals currently on active duty should indicate military separation date. Reservists who are mobilized may submit a copy of their mobilization orders or a statement in their application stating they are available within 120 days.

8. All applicants will receive equal consideration without regard to race, religion, color, sex, national origin, political affiliation, age (with authorized exceptions) or any other non-merit factor.

9. Individuals who have special priority selection rights under the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. ICTAP eligibles achieving a score of 80 or higher, excluding veteran preference points, will be considered well qualified. Federal civilian employees seeking ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.704. This includes a copy of the agency notice, a copy of the most recent Performance Rating, and a copy of the most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as an ICTAP eligible.

10. Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified, referred, and are within reach for selection. For information on military spouse preference, please refer to website <http://www.cpmosd.mil/fas/staffing/pdf/st006.pdf>. Please clearly identify in your application that you are asking for military spouse preference.

11. Applications will not be accepted if received in postage paid official government envelopes.

12. The positions identified in this announcement may cover multiple grade levels. Some positions may have promotion potential to a higher grade than the grade being filled; some positions may not have promotion potential.

Vacancies will be listed on our webpage at <http://www.afrc.af.mil/library/jobs> and on USAJOBS at <http://www.usajobs.opm.gov>. All applicants must apply separately for NSPS positions and GS positions except for the NSPS Officer positions listed below. The Airplane Pilot/Flight Instructor at Charleston AFB, SC has not been converted to (NSPS) at this time.

This entire Announcement, as well as necessary forms and other pertinent information can be viewed/downloaded from our website on the Air Force Reserve Command Home Page at <http://www.afrc.af.mil/library/jobs>.

HERE'S WHAT YOUR RESUME OR APPLICATION MUST CONTAIN

JOB INFORMATION

- > Civilian Position title, series, and grade(s) of the job you are applying for

PERSONAL INFORMATION

- > Full name, mailing address, day and evening phone numbers, email address
- > Social Security Number
- > Country of citizenship
- > Veterans preference
 - For 5 points: List the full name and date of campaign badges/expeditionary medals
 - For 10 points: attach SF-15 and required documentation
- > Dates (Month, Day, Year) and branch for all **active duty** military service
- > Highest Federal civilian grade held (Also give job series and dates held)

EDUCATION

- > High school
 - Name, City, and State (ZIP Code if known)
 - Date of diploma or GED
- > Colleges or Universities
 - Name, city, and State (ZIP Code if known)
 - Majors
 - Type and year of any degrees received (Show credits earned and indicate whether semester or quarter hours)

WORK EXPERIENCE

- > Give the following information for your paid and nonpaid work experience related to the job in which you are applying:
 - Job title (include series and grade if Federal job/SF-50's)
 - Duties and responsibilities
 - Employer's name and address
 - Supervisor's name and phone number
 - Starting and ending dates (month and year)
 - Hours per week/month (If traditional reservist please provide hours per month and any mandays separately)
 - Salary
- > Indicate if we may contact your current supervisor
- > Do not send official job descriptions

OTHER QUALIFICATIONS

- > Job-related training courses (title and year)
- > Job-related skills, for example, other languages computer software/hardware, tools, machinery, **typing speed**
- > Job-related certificates and licenses (current only)
- > Job-related honors, awards, and special accomplishments, for example: publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards (Give dates but do not send documents)

**SEND ALL APPLICATIONS TO: HQ AFRC/A1CSU
Special Examining Unit
135 PAGE ROAD
ROBINS AFB GA 31098-1601**

GS OFFICER POSITIONS

<u>CIVILIAN POSITION TITLE</u>	<u>SERIES/GRADE</u>	<u>PREFERRED MILITARY AFSC</u>	<u>** BEST OPPORTUNITY FOR EMPLOYMENT</u>
Airplane Pilot/Flight Instructor Intelligence Officer	GS-2181-9/11/12/13 GG-0132-11/12	11?? 14N4/14N3	62 Nationwide

NSPS OFFICER POSITIONS

Acft Electronic Warfare Officer	YA-2183-02	12?3	61,64
Airplane Pilot/Flight Instructor	YA-2181-01/02	11??	Nationwide
AWACS Officer (ASO/WD/MCC/ECO)	YA-2101-02 YC-2101-02	13B?B	45
Aircraft Maintenance Officer	YA-1601-01/02 YC-1601-02	21A4/21A3/21M3/21M4/ 20C0	Nationwide
Combat Operations Staff Officer	YC-0301-02	12B3Y/11F3Y	02
Executive Officer	YA-0301-01/02	33S3	Nationwide

Financial Management Officer	YA-0501-01/02	65F?	Nationwide
General Engineer	YD-0801-02	32E4/32E3	02,42,48,61,64
	Y F-0801-02		
Helicopter Pilot/Flight Instructor	YA-2181-01/02	11H3/11S3/11H4	49,70
Human Resources Officer (Military)	YA-0201-01/02	37F4/37F3	Nationwide
	YC-0201-02		
Information Technology Specialist	YA-2210-02	33S3/33S4	Nationwide
(Officer) (Non-Supv/Supv)	YC-2210-02		
Logistics Management Officer	YA-0346-01/02	21G3/21G4/21L3/21L4/	Nationwide
	YC-0346-02	21R3/21R4	
Operations Management Specialist	YA-0301-02	86MO	02,13,22,32,45,73,87
Mgt Analyst (Performance Planning)	YA-0343-02	16R4	Nationwide
Medical Administrative Officer	YA-0301-02	41A4/41A3	Nationwide
	YC-0301-02		
Mission Support Officer	YA-0301-02	30C0	Nationwide
	YC-0301-02		
Navigator	YA-2183-02	12?4/12?3	Nationwide
Nurse	YH-0610-02	46F3	Nationwide
	Y J-0610-02		
Program Analyst/Analysis Officer	YA-0343-02	R021L3	Nationwide
(Plans/Programs)			
Public Affairs Officer	YA-1035-01/02	35P?	Nationwide
	YC-1035-02		

ENLISTED POSITIONS
ADMINISTRATIVE, CLERICAL, and TECHNICAL

<u>CIVILIAN POSITION TITLE</u>	<u>SERIES/GRADE</u>	<u>PREFERRED MILITARY AFSC</u>	<u>**BEST OPPORTUNITY FOR EMPLOYMENT</u>
Affiliation Program Specialist	GS-2101-9	1A271/1A071	Nationwide
#Administrative Support Assistant (Mgmt Asst, Office Services, Resource Mgmt Asst)	GS-303-4,5,6,7	3A051/3A071	Nationwide
Aerial Gunner (Helicopter)	GS-2185-8/9	1A751	49,70
Aerial Refueling Tech	GS-2185-9/10	1A051	02,08,22,32,45,73,84, 87
Aeromedical Evacuation Asst	GS-303-7	X4N0?0	Nationwide
Aeromedical Evacuation Spec	GS-301-09/11	X4N0?1	Nationwide
Airborne Communications Systems Tech	GS-2185-7/9	1A371	45,64,70
Aircraft Loadmaster	GS-2185-8/9/10	1A251	Nationwide
Airlift Control Element Technician	GS-301-9	1C7?1	Nationwide
Command Post Technician	GS-303-7/8	1C3?1	Nationwide
Command Post Specialist	GS-301-9/10	1C3?1	Nationwide
Communications Information Systems Specialist	GS-301-9/11	3A000/3A091/3A071	Nationwide
Computer Assistant	GS-335-7/9	3C071/3A071	Nationwide
Financial Management Specialist	GS-501-7/9	6F090	Nationwide
Flight Engineer (Fixed Wing)	GS-2185-9/10/11	1A151	Nationwide
Flight Engineer (Rotary Wing)	GS-2185-9/10	1A151	49,70
Flight Services Technician	GS-2185-7/8/9	1A6?1	28,81
General Supply Specialist	GS-2001-9	2S000/2S090/2S071	Nationwide
#Human Resource Assistant (Military)	GS-203-5/6/7	3S0?1	Nationwide
Human Resource Specialist (Military)	GS-201-9/11	3S071/3S000/3S090	Nationwide
Human Resource Specialist (PSM/Military)	GS-201-9	V3S071	Nationwide
Information Technology Specialist (Enlisted)	GS-2210-9/11	3C0?0/2E???/3C2??	Nationwide
Intelligence Specialist	GG-132-7/9/11	1N0??	Nationwide
Logistics Management Specialist	GS-346-9/11	2G0?1	Nationwide
Management Assistant (Info Mgmt)	GS-344-7	3A071	Nationwide
Management Analyst (Info Mgmt)	GS-343-9/11	3A0?1	Nationwide
Management Assistant (Acft Maint Analysis)	GS-344-7	2R0?1	Nationwide
Program Analyst (Acft Maint Analysis)	GS-343-9	2R0?1	Nationwide
Management Assistant (Civil Engineering)	GS-344-7	3E000	Nationwide
#Medical Administrative Assistant	GS-303-5/7	4A0X1	Nationwide
Medical Administrative Specialist	GS-301-9/10	4A0X1	Nationwide
#Operations Flight Clerk/Assistant	GS-303-5/7	1C0?2	Nationwide
Operations Flight Specialist (Sq Aviation Resource Manager)	GS-301-9	1C0?2	Nationwide
Production Control (Aircraft)	GS-1152-7/9	2R1?1/2A571/2A373J	Nationwide
Program Analyst (Civil Engineering)	GS-343-9/11	3E000/3E691	Nationwide
Public Affairs Specialist	GS-1035-7/9	3N0?1	Nationwide
Readiness/Emergency Management Program Assistant	GS-303-7	3E971	Nationwide
Readiness/Emergency Management Program Specialist	GS-301-9	3E971	Nationwide
Safety & Occupational Health Specialist	GS-018-7/9/11	1S071	Nationwide
Services Technician	GS-303-7	3M0?1	Nationwide
Services Specialist	GS-301-9	3M0?1	Nationwide
Supply Technician	GS-2005-5/7	2S0?1	Nationwide
Support Services Specialist/Supervisor	GS-342-9	3A091/3A000/3A071	Nationwide
Telecommunications Specialist	GS-391-7/9	3C0??/3C1?1/2E1?3 2E1?0/2E1?1/2E271/ 2A4X2/3C271	Nationwide
Training Specialist (Combat Arms)	GS-1712-7/9	3P071	Nationwide
Training Specialist (BMTS)	GS-1712-7/9	8B000	48

Training Technician (Admin and Management)	GS-1702-7/9	3S2?1	Nationwide
Training Technician (Clerical and Admin Support)	GS-1702-5/7	3S2?1	Nationwide
Transportation Specialist (Aerial Port)	GS-2101-9/10/11	2T271	Nationwide
Transportation Specialist (Vehicle Management)	GS-2101-9	2T171	Nationwide
Weapons Director [AWACS] [Enlisted]	GS-2101-11	1A4?1D	45

WAGE GRADE POSITIONS

<u>CIVILIAN POSITION TITLE</u>	<u>JOB ELEMENTS</u> (See QIS)	<u>SERIES/GRADE</u>	<u>PREFERRED MILITARY AFSC</u>	<u>**BEST OPPORTUNITY FOR EMPLOYMENT</u>
Acft Electrical/Environmental Sys Mech	A,B,C,F,I,J,K	WG-2892-5/8/10	2A6?6	Nationwide
Acft Engine/Propeller Mechanic	A,B,C,F,I,J,K	WG-8602-5/8/10	2A6?1A	Nationwide
Acft Machinist/Welder	A,B,C,F,K,L,M	WG-3414-5/8/10/11	2A7?1	Nationwide
Acft Mechanic (Fixed Wing)	A,B,C,F,I,J,K	WG-8852-5/8/10/11	2A3??/2A5??	Nationwide
Acft Mechanic (Helicopter)	A,B,C,F,I,J,K	WG-8852-8/10	2A5?2	49,70
Acft Ordnance Systems Mech (Armament)	A,B,C,F,I,J,K	WG-6652-8/10/11	2W1?1	Nationwide
Acft Ordnance Systems Mech (Egress)	A,B,C,F,I,J,K	WG-6652-8/10	2A6?3	Nationwide
Acft Pneud Systems Mech (Fuels)	A,B,C,F,I,J,K	WG-8268-5/8/10	2A6?4	Nationwide
Acft Pneud Systems Mech (Hydraulic)	A,B,C,F,I,J,K	WG-8268-5/8/10	2A6?5	Nationwide
Acft Struct/Corrosion Control Mech	A,B,C,K,L,M	WG-3806-5/8/10	2A7?3	Nationwide
Acft Survival & Flight Equipment Rpr	A,E,F,G,K,M	WG-4818-9	1P0?1	Nationwide
Electronic Integrated Systems Mech	A,B,C,H,J,N	WG-2610-12/13	2A0?1/2A1??/2A3?? 2A3?2/2A4??/2A5?3/ 2A5?4	Nationwide
Electronics Mechanic	A,B,C,D,H,I,J	WG-2604-5/8/11	2A0?1/2A1??/2A2?2 2E1??/2E2??/2E371/2 E1??	Nationwide
Heavy Mobile Equipment Mechanic	A,B,C,F,I,J,K	WG-5803-8/10	2T351/2T370	08,61,64
Maintenance Mechanic	A,B,C,F,I,K,M	WG-4749-10	3E0??/3E??1	48,61
Materials Expediter	A,E,F,G,K,M	WG-6910-5/7	2S0?1	Nationwide
Motor Vehicle Operator	A,C,K,U	WG-5703-5/8	2T1?1/2T2?1	Nationwide
Nondestructive Tester	A,B,F,G,K,M	WG-3705-8/10/11	2A7?2	Nationwide
Ordnance Equipment Mechanic	A,B,C,F,I,J,K	WG-6641-8/10	2W0?1	Nationwide
Powered Support Systems Mechanic	A,B,C,F,J,K,M	WG-5378-5/8/10	2A6?2	Nationwide

NOTE: Applicants applying for WG-5 grade positions above (except WG-6910 and WG-5703) are only responsible for Job Element A. WG-5 is an apprenticeship level grade and applicants need only show they have the "ability" to learn and advance in the trade. See QUALIFICATION INFORMATION SHEET (QIS) for further details.

NOTATION GUIDE

- # = These positions may require typing skill. Be sure to include typing speed (words per minute) in the appropriate block of your application.
- * = These positions may or may not represent an opportunity for employment. Applications will not be evaluated until position descriptions/manpower authorizations are approved and a request for applications is received from the servicing Civilian Personnel Office (CPO).
- ** = Applications can be accepted for nationwide consideration; however, some positions are currently authorized at specific locations only. The locations listed represent the best opportunity for employment.
- + = Applications will be accepted from non-preference eligibles, but will not be considered if veteran preference candidates are available.

The Special Examining Unit does not maintain registers for all position titles/grade levels. However, vacancies occurring with a different position title or at a lower/higher grade level may be filled from appropriate existing registers. Due to daily changes, a list of specific vacancies is not maintained.

Applications received by the 25th of each month will be processed for issuing certificates the following month. If the 25th is a non-workday, applications received through the next workday after the 25th will be processed for cut-off date. In order to meet 25th of the month cut-off, applications may be sent via facsimile machine. **If FAXED, do not mail original. FAX numbers: Commercial (478) 327-0112, DSN 497-0112.** Do not submit applications (or changes to application) via e-mail to this office. They must be mailed, FAXED, or hand-delivered.

No written tests are required. All ratings will be based upon evaluation of experience, education, and training as shown in your application and other required forms. **DO NOT ATTACH** the following documents: official position descriptions, performance evaluations, letters of recommendation, etc. These have no bearing whatsoever upon the evaluation process.

THE FOLLOWING IS A CURRENT LIST OF LOCATIONS WHERE ART POSITIONS ARE AUTHORIZED. GEOGRAPHIC AVAILABILITY CODES ARE THOSE USED TO COMPLETE THE ATAFR-202.

<u>CODE</u>	<u>LOCATION</u>	<u>TYPE AIRCRAFT</u>	<u>CODE</u>	<u>LOCATION</u>	<u>TYPE AIRCRAFT</u>
01	WEST COAST AREA		60	SOUTHEAST AREA	
02	March ARB, CA	KC-135, C-17	61	Barksdale AFB, LA	A-10, B-52
04	McChord AFB, WA	C-17	62	Charleston AFB, SC	C-17
07	Portland IAP, OR – 304 RQS (GSU)		63	Dobbins ARB, GA	C-130
08	Travis AFB, CA	C-5, KC-10, C-17	64	Eglin AFB, FL	F-16, F-15, A-10
13	Beale AFB, CA	Global Hawk	65	Homestead ARS, FL	F-16
			66	Keesler AFB, MS	C-130J, WC-130J
			67	Maxwell AFB, AL	C-130
			69	MacDill AFB, FL	KC-135
20	MID WEST AREA		70	Patrick AFB, FL	HH-60, HC-130
			71	Robins AFB, GA	
22	Grissom ARB, IN	KC-135	73	Seymour-Johnson AFB, NC	KC-135, F-15E
23	Hill AFB, UT	F-16			
24	Minn-St Paul ARS, MN	C-130	75	Pope AFB, NC	C-130
25	Little Rock AFB, AR		76	Moody AFB, GA	A-10
26	Peterson/Schriever AFB, CO	C-130			
27	Whiteman AFB, MO	A-10			
28	Scott AFB, IL	C-9, C-40	80	NORTHEAST AREA	
29	Offutt AFB, NE		81	Andrews AFB, MD	KC-135
32	McConnell AFB, KS	KC-135	82	Dover AFB, DE	C-5, C-17
33	Buckley AFB, CO		83	Gtr Pittsburgh IAP-ARS, PA	C-130
40	SOUTHWEST AREA		84	McGuire AFB, NJ	KC-10, C-17
			85	Niagara Falls IAP-ARS, NY	C-130
41	Nellis AFB, NV	A-10, F-15, F-16, F-22 Predator			
42	NAS JRB Ft Worth, TX	F-16	88	Westover ARB, MA	C-5
44	Luke AFB, AZ		90	Wright-Patterson AFB, OH	C-5
45	Tinker AFB, OK	KC-135, E-3	91	Youngstown-Warren ARS, OH	C-130
46	Brooks AFB, TX		94	Langley AFB/Norfolk NAS, VA	
			95	Hanscom AFB MA	
48	Lackland AFB, TX	C-5			
49	Davis-Monthan AFB, AZ	HH-60, A-10			
50	Randolph AFB, TX				
51	Sheppard AFB, TX				
				NON-FOREIGN OVERSEAS AREA	
			10	HICKAM AFB HI	
			14	ELMENDORF AFB AK	F-22
			15	ANDERSON AFB GUAM	